
CLAYTON LE DALE PARISH COUNCIL

Chairman: Cllr K Thompson

Clerk: J Westwell

Dear Councillor

You are summoned to attend the meeting of Clayton le Dale Parish Council which will be held at Salesbury Memorial Hall at 7.00 pm on 10th March 2026.

Janet Westwell – Clerk & RFO

AGENDA

	Agenda items	
10/03/26/1	Chairman's Welcome	Cllr Thompson
10/03/26/2	Apologies for absence	All
10/03/26/3	Declarations of Interest Cllrs are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.	All
10/03/26/4	To consider the application received for the current councillor vacancy and if appropriate, to resolve to co-opt a new member to the council. If co-opted, to receive the Declaration of Acceptance of Office signed by the new member.	All
10/03/26/5	Public participation To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant parish matters. (5 mins per person)	
10/03/26/6	Approval of the minutes of the meeting held on 20 January 2026	All
10/03/26/7	Accounts Payments since last meeting <ul style="list-style-type: none">• Steve Frost Lengthsman services £555.82• Reimbursement of Janet's Westwell SLCC 2026 membership £84.00• Porter, Matthews & Marden December payroll £33.30• Salesbury Memorial Hall £30• Hugo Fox £11.99• CPRE Annual membership £60• Lloyds Bank £4.25• Little Green Bus Donation £200• Altham PC £316.80	Clerk

	<p>Payments Due before next meeting</p> <ul style="list-style-type: none"> • Annual Renewal of.org.uk domain and clerk email for 1 year (clerk to be reimbursed)£47.88 • Annual Renewal of clerk's Microsoft subscription (clerk to be reimbursed) £84.99 • Lloyds Bank £4.25 monthly charge • Clerk salary is £450 • Porter, Matthews & Marsden £33.30 • Easy web £33 per month <p>VAT Return. A VAT return has been submitted in the sum of £71.30</p> <p>HMRC. A refund has been received in the sum of £228.36 for previous overpayment of tax</p> <p>The updated bank statements and cash book will be circulated.</p>	
10/03/26/8	Website Update	Clerk
10/03/26/9	Newsletter Update	Clerk
10/03/26/10	SPIDs Update from last installation and discussion on frequency of installations	Cllr Thompson
10/03/26/11	Shared noticeboard with Salesbury Parish Council Update	Clerk
10/03/26/12	Seating at Bonny Inn bus Update	Clerk
10/03/26/13	Warning Elderly People Crossing Update	Clerk
10/03/26/14	Coffee Morning Grant. Cllrs to further discuss request for donation deferred from the last meeting. Cllr Thompson to circulate papers prior to the meeting	All
10/03/26/15	Letter from Little Green Bus Received	Clerk
10/03/26/16	Request from Salesbury Bowling Club for donation for website deferred from last meeting	Cllr Thompson
10/03/26/17	Lengthsman Update on Bookswap and Cllrs to discuss other potential projects.	All
10/03/26/18	Appointment of auditor for the year end	Clerk
10/03/26/19	<p>Local Government Reorganisation – Statutory Consultation</p> <p>As part of the decision-making process, Government is running a statutory consultation on all five proposals to gather views from residents and stakeholders. The consultation commenced Thursday 5 February and will run for 7 weeks, closing at 11:59pm on Thursday 26 March. Please take part and share your views.</p> <p>https://lancashirelgr.co.uk/ Local government reorganisation in Lancashire, Blackburn with Darwen and Blackpool - GOV.UK</p> <p>Next steps After the consultation closes, Government's current timeline is: - Summer 2026: Decision on the preferred option</p>	All

	<p>May 2027: Shadow elections for new unitary Councils April 2028: New unitary councils go live</p> <p>Cllrs to discuss whether a response is sent on behalf of the Parish Council</p>	
10/03/26/20	<p>Meetings Attended by Cllrs To receive reports from Borough/County Councillors and relevant Partnership Meetings impacting the Parish (e.g. LCC, RVBC, LALC, Parish Liaison, Police Partnership).</p>	All
10/03/26/21	<p>Annual Review of Financial Regulations Circulated to Cllr before the meeting</p>	All
10/03/26/22	<p>ICO Model Publication scheme Freedom of Information Act for parish councils.</p> <p>Cllrs to adopt this policy circulated before the meeting</p>	All
10/03/26/23	<p>Data Protection & GDPR Cllrs to agree documentation circulated before the meeting</p>	All
10/03/26/24	<p>To approve the next meeting date for 5th May 2025 this being the Annual Meeting of Electors at 6.30 followed by May Parish Council Meeting 7pm.</p>	All