
CLAYTON LE DALE PARISH COUNCIL

Chairman: Cllr K Thompson

Clerk: J Westwell

Dear Councillor

You are summoned to attend the Annual meeting of Clayton le Dale Parish Council which will be held at Salesbury Memorial Hall at 7.15 pm on 11th November 2025

Janet Westwell – Clerk & RFO

AGENDA

	Agenda items	
11/11/25/1	Chairman's Welcome	Cllr Thompson
11/11/25/2	Apologies for absence	All
11/11/25/3	Declarations of Interest	All
11/11/25/4	Public participation	
11/11/25/5	Approval of the minutes of the meeting held on 16 September 2025	All
11/11/25/6	Accounts Payments since last meeting • Janet Westwell £450.00 • Salesbury Memorial Hall 30.00 • Hugo Fox £11.99 per month • Lloyds Bank £4.25 per month • PM&M September payroll £33.30 • Altham Parish Council £316.80 Payments Received • RVBC concurrent grant £69.00 Payments Due before next meeting • Janet Westwell December £450.00 • Remembrance wreath £20.00 • Salesbury Memorial Hall 30.00 • Hugo Fox £11.99 per month • Lloyds Bank £4.25 per month • PM&M December payroll £33.30 • Altham PC £316.80 + £65 for backplate if agenda item 13 agreed.	Clerk
11/11/25/7	Budget & Precept Cllrs to discuss budget and agree precept for 2026-2027 prior to sending to RVBC	All

11/11/25/8	Website and .gov domain and email addresses.	Clerk
11/11/25/9	LCC Highways Matters: • State of Footpath South Side Ribchester road Update • Oaks Bar Traffic Junction • Speeding on A59 • Rumble Strips on Ribchester Road	All
11/11/25/10	Newsletter Update/Alternative Communications Methods	All
11/11/25/11	Houses in disrepair within the Parish Update	Cllr Edge
11/11/25/12	Ribble Valley Settlement Review To discuss documents provided by RVBC and decide whether a response is required.	All
11/11/25/13	SPIDS Update from LCC re LC6 and proposed next steps	Cllr Thompson
11/11/25/14	Community Book Swap Update from clerk	Clerk
11/11/25/15	Lancashire Environmental Fund Cllrs to discuss whether there are any projects that may be suitable for funding.	Cllr Thompson
11/11/25/16	IT Policy Cllrs to review and agree IT policy	Clerk
11/11/25/17	Kings Award for Voluntary Service Next Steps	Cllr Thompson
11/11/25/18	Lengthsman Update	Cllr Thompson
11/11/25/19	Request for Parish Council donation for Remembrance Poppies	Cllr Thompson
11/11/25/20	Lancashire Local Transport Plan Survey To make residents aware of this survey, deadline 30 November	Cllr Cotton
11/11/25/21	Lunch Club Christmas grants Do Cllrs want to make any proposals	All
11/11/25/22	RVBC Call for Sites and Local Plan	All
11/11/25/23	Shared noticeboard with Salesbury Parish Council Update	Clerk
11/11/25/24	Verbal Update from 1 Nov LCC/LALC conference & LALC AGM	Cllr Schofield
11/11/25/25	Date of Next Meeting	