
CLAYTON LE DALE PARISH COUNCIL

Chairman: Cllr K Thompson

Clerk: J Westwell

Minutes of the meeting held at 7pm on 18th March 2025 at Salesbury Memorial Hall.

In attendance Cllr K Thompson (Chair) Cllr A Schofield, Cllr C Cotton & Cllr S Hudson

Apologies for absence: Cllr S O'Callaghan

Clerk Janet Westwell. 8 residents.

	Agenda items	Action
18/03/25/1	Chairman's Welcome The Chairman welcomed everyone to the meeting.	
18/03/25/2	Apologies for absence Apologies from Cllr O'Callaghan	All
18/03/25/3	Declarations of Interest None	All
18/03/25/4	Public participation Items discussed included: <ul style="list-style-type: none">The recent speed gun exercise undertaken by the police and schoolHouses in disrepair	Clerk to send a letter of thanks to the school and police. Cllr Hudson re houses
18/03/25/5	Approval of the minutes of the meeting held on 21 January 2025. The minutes were agreed as a true and accurate record of the meeting, proposed Cllr Schofield and seconded Cllr Thompson	
18/03/25/6	Matters Arising from the minutes. Houses in disrepair. Discussed at public participation	Cllr Hudson
18/03/25/7	PCSO Update PSCO Pemberton was not present at the meeting therefore there was no update.	PCSO Pemberton
18/03/25/8	RVBC Update Cllr Edge gave an update on proposed devolution and current options. RVBC were to submit a proposal later that week in accordance with government requirements.	
18/03/25/9	LCC Update. Cllr Schofield gave an update on the Lancs Combined Authority and other devolution matters.	
18/03/25/10	Accounts Payments since last meeting Salesbury Memorial Hall January £30	

	<p>PNFS Annual membership Renewal £30 Hugo Fox monthly £11.99 17/3/25 123 Reg .org.email address renewal 12 months £47.88 + VAT £57.46. CPRE annual membership £60 Payments due for approval Salesbury Memorial Hall March meeting £30 Lloyds bank service charge £4.25 PM&M payroll cost £33.30 Janet Westwell Q4 payment £450.00 Reimbursement to Janet Westwell of 123 renewal £57.46 Billington & Langho PC half carriage of gate via Cllr Gafney £67.50</p>	
18/03/25/11	<p>Appointment of Auditor Cllrs unanimously approved the appointment of Diane Harvey as auditor for the year end at a cost of £80.00</p>	
18/05/25/12	<p>HMRC request for repayment of monies. The clerk advised Cllrs that a request had been made to HMRC for repayment of the £188.31 which had previously been over-paid.</p>	
18/05/25/13	<p>Bank Charges and Increase in 123 reg costs The clerk advised that Lloyds Bank has now introduced a service charge of £4.25 per month on the council account. Cllr asked the clerk to review other options such as Unity Bank. The clerk also advised that there had been a significant increase in the 123 reg costs to host the clerk email address. Clerk to review other options such as transfer to.gov.uk</p>	<p>Clerk to review bank-ing options. Clerk to review domain and email hosting costs,</p>
18/03/25/14	<p>Little Green Bus Company Cllr Schofield proposed to donate £200 to support this Initiative. Cllrs unanimously agreed. Payment to be made following year end</p>	Clerk
18/03/25/15	<p>Parish Newsletter Additional articles were required.</p>	Cllrs Hudson, Cotton & O'Callaghan to prepare ahead of May meeting
18/03/25/16	<p>RVBC Parish Council Liaison Meetings The next meeting is on Thursday 10 April 2025 6:30pm Cllr Cotton agreed to attend.</p>	Cllr Cotton
18/03/25/17	<p>LALC Ribble Valley Are Committee meeting Next meeting to be held on Wednesday 26th March venue TBC. Cllr Thompson may attend.</p>	
18/03/25/18	<p>VE day 8 May As the council do not have a building to host an event it was unanimously agreed to provide a donation of £200 towards</p>	All

	bunting, poppies etc. for village celebrations.	
18/03/25/19	2025-2026 Budget. The updated budget forecast had previously been circulated. There were no additional comments.	
18/03/25/20	NALC Model financial regulations actions. There had been recent amendments by NALC to this so the clerk would bring an updated document to the next meeting.	Clerk
18/03/25/21	Lengthsman Update Cllr agreed to proceed with proposed improvements to the bench at Oaks Bar. Cllr Thompson to meet with the Lengthsman to discuss the footpath close to the quarry and the bus shelter near Oaks Bar.	Cllr Thompson
18/03/25/22	Asset Register Review. There were no changes required to this.	
18/03/25/23	Insurance Review This was agreed as fit for purpose. The insurance premium would not increase in August due to the council agreeing a 3 year premium in August 2024.	
18/03/25/24	Date of next meeting. The next meeting will be held on 12 th May starting with the meeting of electors at 6:30.	